

69-2934

**MEMORANDUM FOR: Chairman, Honor and Merit Awards Board**

**SUBJECT : Processing HMAB Submissions**

Bob:

Recently the size of the HMAB package delivered here has been rather huge. It seems that we should give some thought to constructing this package in a fashion that will ease the Director's review and approval and offer some condensation of this voluminous data.

As you know, my pattern has been to approve for the Director Certificates of Merit, Certificates of Distinction, recommendations to appropriate military commands for decorations, and lesser awards; reserving for the Director and the Deputy Director the approval of Intelligence Medals of Merit, Distinguished Intelligence Medals, and Intelligence Stars.

It occurs to me that in those cases when you are forwarding more than five awards, some covering memo and summary table, similar to the attached, would be helpful and would certainly expedite processing here. Would you please give this matter some thought.

*signed*

L. K. White  
Executive Director-Comptroller

Attachments

Distribution:

- O - Addressee w/attachments
- 1 - ER
- 1 - ExDir
- 1 - ExDir/Evans w/cp attachments

A-2.1

ExDir-Compt L. k. White	Ch: n/HMAB	69-2934 3 June 69 Sec/ <del>Sec</del>
<p>Memo; Subj: Processing HMAB submissions. regarding the lрге volume of HMAB material for DCI approval. It occurs to me that those cases when you are forwarding more than five awards. some covering memo and summary table... would you please give this matter some thought</p> <p>6/4: Orig w/att to D/OP via DDS from ExDir. 1 cc ER file 1 cc ExDir Compt lcc to Evans ExDir SUSPENSE FOR 25 JUNE 69</p>		
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